



NGB 002(2026/2027): RESEARCH TO DETERMINE THE PREVALENCE OF GAMBLING AND PROBLEM GAMBLING IN SOUTH AFRICA

ERRATUM TO BID DOCUMENT AND RESPONSE TO QUERIES TO BID DOCUMENT

1. PART B: TERMS OF REFERENCE

1. Tender submission on [page 13 of 50 \(clause 2.7.3\)](#) is amended as follows:

2.7.3 The Lead Researcher should must have demonstrable experience with national (or provincial) surveys / data collection.

2. PART C: PROCEDURAL REQUIREMENTS

3.1.1.2 **Evaluation criteria:** All qualifying bids will be evaluated in accordance with the criteria stipulated in the table below (Page 17 – 21 of 50, clause 3.1.1.2):

EVALUATION CRITERIA	Rating					Weight
	1	2	3	4	5	
The Bids will be evaluated on a scale of 1 – 5 in accordance with the criteria below. The rating will be as follows: 1 = Very poor, 2 = Poor, 3 = Good, 4 = Very good, 5 = Excellent						
1. Functionality						
<u>Company track record:</u> A proven track record of the service provider substantiated by valid reference letters from five (5) entities for which similar (prevalence studies) research services have been provided for during the past five (5) years. The letter(s) must be signed by the duly authorized representative of the client. The reference letters <u>shall</u> include the following information for each project undertaken: • Entity name; • Contact name and telephone number; • Date when service was rendered; • Description of service; • Duration of project; and • Contract price. The reference letter <u>must</u> be on the <u>letterhead</u> of the entity providing the reference. NB: A list of references will not be accepted. If more than five (5) letters are provided; only the first five (5) letters as contained in the bidder's original bid submission will be considered. The NGB reserves the right to confirm the validity of the letters.						10

EVALUATION CRITERIA	Rating					Weight
	1	2	3	4	5	
Reference letter(s) on the <u>letterhead</u> of the client and signed by the duly authorized representative of the client containing the entity name, contact person and telephone, date when service was rendered, and description of service will be allocated below points: I. No reference letter or one (1) reference letter = 1 point; II. Two (2) reference letters = 2 points; III. Three (3) reference letters = 3 points; IV. Four (4) reference letters = 4 points; and V. Five (5) reference letters = 5 points.						
<u>Expertise and experience of proposed Team Leader/Lead Researcher</u> CV and copies of qualifications of the proposed Team Leader/Lead Researcher must be included in the bid proposal and must indicate relevant qualifications, research (socio-economic impact) skills and experience of at least five (5) years in similar projects. <u>Qualifications (Team Leader/ Lead Researcher)</u> i. Master's in economics / statistics/ social sciences = (4 points) ii. PhD in economics / statistics/ social sciences = (5 points) A qualification in economics / statistics/ social sciences below i above will be allocated 1 point.						10
<u>Experience (Team Leader/ Lead Researcher)</u> i. 5 years' experience in related economic research projects/ prevalence studies = (3 points)						10

EVALUATION CRITERIA	Rating					Weight
	1	2	3	4	5	
ii. More than 5 years but less than 7 years' experience in related economic research projects/ prevalence studies = (4 points) iii. 7 years or more experience in related economic research projects/prevalence studies = (5 points) Experience below 5 years in related economic research projects/ prevalence studies will be allocated 1 point .						
<u>Expertise and experience of proposed team members (excluding team leader)</u> CVs and copies of qualifications of the proposed project team must be included in the bid proposal and must indicate relevant qualifications, research (prevalence studies) skills and experience. <u>Qualifications:</u> The evaluation will be limited to up to four highest qualifying team members (excluding the Team Leader/Lead Researcher) and an average will be calculated to determine the final rating. i. Certificate in economics / statistics/ social sciences = (1 point) ii. Diploma in economics / statistics/ social sciences = (2 points) iii. Degree in economics / statistics/ social sciences = (3 points) iv. Honours in economics/ statistics / social sciences = (4 points) v. Masters/PHD in economics/ statistics / social sciences = (5 points)						10
<u>Experience</u> The team members evaluated above (for qualifications) will be evaluated for experience as per the below and an average will determine the final rating. i. Less than 2 years' experience in related economic research, socio-economic						10

EVALUATION CRITERIA	Rating					Weight
	1	2	3	4	5	
research or impact assessment projects = (1 point) ii. Between 2 and 3 years' experience in related economic research, socio-economic research or prevalence studies = (2 points) iii. More than 3 years but less than 5 years' experience in related economic research, socio-economic research or prevalence studies = (3 points) iv. More than 5 years but less than 7 years' experience in related economic research, socio-economic research or prevalence studies = (4 points) v. 7 years or more experience in related economic research, socio-economic research or prevalence studies = (5 points)						
<u>Methodology and approach:</u> The quantitative research methodology appropriate for a population-based survey and recommended screening instrument (problem gambling severity index) for the determination of problem gambling must be proposed.						20
Data collection approach including areas targeted for the collection of information, determination of sample sizes interviews must be stated in detail.						15
<u>Project breakdown:</u> Bidders must provide a detailed description of how they intend executing the assignment from inception to completion. A detailed project breakdown must be included clearly indicating the different phases, milestones to be achieved, proposed dates and all relevant activities listed under each phase. Bidders must also indicate how regular feedback will be provided to the project team.						10
<u>Value adds:</u>						5

EVALUATION CRITERIA	Rating					Weight
	1	2	3	4	5	
Bidders must indicate any value added or additional information/analysis/methodology that will benefit the outcome of the research, beyond the requirements as stated in the Terms of Reference.						
TOTAL POINTS FOR FUNCTIONALITY						100
A threshold of 70% is applicable						

3. PART E: BIDDING DOCUMENTS (SBD FORMS)

PRICING SCHEDULE (Professional Services)

SBD

3.3

Research to determine the prevalence of gambling and problem gambling in South Africa

BID NUMBER: NGB 002(2026/2027)	CLOSING DATE: 27 October 2026
CLOSING TIME: 11H00 (CAT)	

OFFER TO BE VALID FOR **180** DAYS FROM THE CLOSING DATE OF BID.

ITEM DESCRIPTION BID PRICE IN RSA CURRENCY

NO ** (ALL APPLICABLE TAXES INCLUDED)

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project

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3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE IN TERMS HEREOF)

Pricing Schedule		
Description	Delivery	Cost
<u>Phase 1:</u> Inception Report	• Inception Report mapping out approach to the study, methodology, justification for methodology, deliverables.	
<u>Phase 2:</u> Data collection, analysis and economic modelling	• Collect primary and secondary data as per objectives. • Evaluate regional variations in prevalence and market performance.	

	• Report on data collection.	
<u>Phase: 3</u> Comparative Benchmarking and Best Practice Analysis	• Conduct a comparative benchmarking analysis, examining best practices from other regulated gambling jurisdictions. • Identify regulatory innovations, responsible gambling initiatives, and growth strategies that can be adapted to South Africa's context based on the findings.	
<u>Phase 4:</u> Compilation of research reports on National Perspective and reports on each of the Nine provinces	• Based on survey and data collection findings, and benchmarking analysis, provide a comprehensive report on gambling prevalence and problem gambling in SA and actionable policy recommendation to the NGB. • Compile PowerPoint presentation and present preliminary findings to the NGB at a workshop.	
<u>Phase 5:</u> Final Research Report and Presentation and Development of Evidence-Based Policy Recommendations	• Compile a detailed final research report with all findings, analyses, and policy recommendations. • Present the final research outcomes to the NGB through a workshop. • Compile PowerPoint presentation on final findings, analyses, and policy recommendations.	
Total cost for a period of nine (9) months		

4. Period required for commencement with project after acceptance of bid

5. Estimated man-days for completion of project

6. Are the rates quoted firm for the full period of contract?

*YES/NO

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

7. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

Any queries regarding bidding procedures and technical information may be directed to:

Name : Procurement Officer
Tel. : 010 003 3486
Email : scm@ngb.org.za

RESPONSE TO QUERIES

Question 1:

The Terms of Reference indicate that the Lead Researcher should be a statistician with demonstrable experience in national or provincial surveys and data collection. The functionality criteria also allocate qualification points specifically for a Master's or PhD in Statistics.

We would appreciate clarification on whether the overall project must necessarily be led by a statistician, or whether the NGB would consider a multidisciplinary team structure in which a suitably qualified and experienced senior social scientist or researcher serves as the Lead Researcher/Project Lead, supported by a qualified statistician responsible for the technical statistical components of the study.

These components would include sample design, weighting, statistical analysis, prevalence estimation, significance testing and econometric modelling.

Given that the study also requires substantial expertise in questionnaire development, gambling behaviour, socio-economic interpretation, literature review, policy analysis and reporting, would the NGB consider amending the requirement and associated functionality criteria to allow either:

- (a) A statistician to serve as the Lead Researcher; or
- (b) A suitably qualified and experienced senior social or economic researcher to serve as the Lead Researcher, provided that a qualified and experienced statistician forms part of the core project team and is responsible for the relevant statistical components.

We believe this approach would allow bidders to propose an appropriate multidisciplinary team while maintaining the statistical rigour required for the prevalence study.

We would appreciate confirmation of whether this alternative team structure would be acceptable and, if so, how the relevant qualification and functionality points would be assessed.

Response:

See above changes to part B and C of the bid document.

Question 2:

1. **Consortium reference letters.** Clause 1.16 contemplates bids by consortiums. Where a bid is submitted by a consortium, may the five reference letters required under the “Company track record” criterion be provided by the consortium members collectively, and will they be assessed as those of the bidding consortium?
The reference letters may be provided by the consortium members collectively. Letters will only be considered should there be an agreement that links the bidder to consortium members.
2. **Meaning of “similar” research services.** The track record criterion requires reference letters for “similar (prevalence studies) research services”. Will reference letters for other large-scale, population-based quantitative surveys — for example national or provincial household, socio-economic or health prevalence surveys — be accepted as “similar”, or will only gambling prevalence studies be considered?
No, there is no requirement for only specific prior experience in gambling prevalence studies.
3. **Lead researcher qualification.** The criterion awards 4 points for a Master’s in Statistics and 5 for a PhD in Statistics, with 1 point for “a qualification in Statistics below i above”. Will a Master’s or Doctoral degree in Economics with a statistics or econometrics specialisation be assessed under items i and ii, or does the qualification have to be titled Statistics?
See above changes to part B and C of the bid document.
4. **Proposed team members.** The team criteria state that evaluation is limited to “up to four highest qualifying team members” with an average calculated. Where a bidder proposes fewer than four members besides the Team Leader, will the average be calculated over the number proposed, or over four?
The average will be calculated over the number of proposed members. The limit comes into effect where more than four team members are proposed. Bidders may propose more than four team members, but the calculation of points will be limited to up to four highest qualifying team members.
5. **Consortium documentation.** Where a consortium bids, must a signed joint venture or consortium agreement be submitted with the bid, and are CSD registration, tax compliance and B-BBEE status assessed per member or for the consortium as a whole?
The CSD registration and tax compliance will be assessed per member. The B-BBEE certificate/sworn affidavit must be for the Consortium as a whole.
6. **Prior instrument.** Clause 2.4.6 offers access to existing NGB research. Will the questionnaire and dataset from the 2023-24 study be made available to the

appointed service provider, so that comparability with the 65.7% prevalence baseline can be maintained?

Yes, that can be shared however service provider should enhance the questionnaire in line with objectives proposed.

7. **Budget.** Is the NGB able to indicate an available budget or budget range for this project?

No.

Question 3:

1. **Contract duration.** The invitation (1.2.7) states nine months, but the SBD 3.3 pricing schedule says “total cost for a period of six (6) months”. Which period governs the workplan and the price?

See above changes to part E of the bid document.

2. **Functionality weights.** The seven criterion weights (10, 10, 10, 20, 15, 10, 5) sum to 80, but the table states a total of 100. Is a criterion or weight missing? How are functionality scores normalised against the 70% threshold?

The weights sum up to 100. Clause 3.1.1.1: Phase 2: Functional Evaluation in Accordance with the Functional Requirements of the Bid explains how scores will be calculated.

3. **Stakeholder interviews.** The data collection criterion says stakeholder interviews must be stated in detail, but clause 2.4.3 describes a quantitative survey only. Are stakeholder interviews required? If so, which stakeholders and how many?

Stakeholder interviews are not a requirement.

4. **PGSI reporting and precision.** Must the PGSI be reported nationally and provincially?

Yes, Nationally and provincially.

5. “Clause 2.2.11 refers to ‘gambling incidence’. Please confirm that the study is intended to measure prevalence only, as the title and clause 2.1.5 indicate, and that incidence estimation is not required.”

The study is intended to measure prevalence.

Question 4:

1. Paragraph 2.4.3 describes the study as a quantitative survey without stakeholder engagements, while the functionality criterion for data collection asks for stakeholders' interviews to be stated in detail. Should bidders include stakeholder interviews in the proposed approach?

Stakeholder interviews are not a requirement.

2. Paragraph 3.2.4 asks bidders not to submit business registration documents, while SBD 6.1 paragraph 6.7 requires CIPC registration documents as proof of ownership. Should CIPC documents be included with SBD 6.1?

The points claimed for specific goals must be substantiated by the required documents specified in SBD 6.1 for them to be awarded.

3. Where a bidder subcontracts more than 25% of the contract value to an EME that has the capability to execute the work (SBD 6.1 paragraph 6.6), is it sufficient to complete section 8 of SBD 6.1, or are further documents required from the subcontractor?

The same documents the bidder submitted to substantiate their claim for points must be submitted for the subcontractor, which must include a B-BBEE certificate or sworn affidavit for an EME or QSE.

4. For the company track record criterion, will reference letters issued to a named subcontractor or consortium partner for similar work be considered, or only letters issued to the bidder?

Letters will only be considered should there be an agreement that links the bidder to the named subcontractor or consortium partner.

5. Would reference letters for national or provincial household surveys and socio-economic research that did not focus on gambling be accepted as similar (prevalence studies) research services?

Yes, they are acceptable.

6. May the Team Leader/Lead Researcher be an independent contractor appointed by the bidder for this assignment, rather than a permanent employee?

Yes, therefore, the answer to clause 8.1 of SBD 6.1 would be yes. Clause 8.1.1 must be completed, all clauses relating to subcontracting contained in the bid document will be applied.

7. For the Team Leader/Lead Researcher qualification, would a Master's or PhD in a closely related statistical field, such as biostatistics, mathematical statistics or econometrics, be scored as a Master's or PhD in Statistics?

See above changes to part B and C of the bid document.

8. Phase 2 of the pricing schedule refers to evaluating "regional variations in prevalence and market performance". Could you kindly clarify what market performance analysis is expected as part of a prevalence survey?

Gambling market share and size as well as growth trends in the context of prevalence

9. Will the NGB make the questionnaires used in the 2017 and 2023-24 studies available to the appointed service provider, so that results can be compared over time?

Yes, that can be shared however service provider should enhance the questionnaire in line with objectives proposed.

10. May the service provider offer respondents a small token of appreciation for completing the survey, such as airtime or data? If so, does the NGB have a preferred type or value, and should the cost be included in the pricing schedule?
All costs and phases of the research will be borne by the Service Provider.